Seat Management Workgroup

Minutes

Department of Information Technology
3rd Floor Executive Conference Room

(Richmond Plaza Building, 7th Street entrance, Richmond)

July 16, 2001
2:00 pm

Attendance

5 Members Present:
Ed Ernouf (PDC); Joshua Heslinga (College of W&M); Steve Kelliher (VDOT); Ken Mittendorff (SC) Wayne Stafford (DOC

3 Presenters, Guests, Staff and Representatives Present:
Ron Keister (GMU); Constance Scott (SMS); Chuck Tyger (SMS)

3 Members Absent:
Naseem Reza (VSP); Pete Stamps (Lottery); Rick Wilhelm (Fairfax County)

Welcome and Opening Remarks

Wayne Stafford, Chairman of the Seat Management Workgroup, convened the meeting at 2:00 p.m.

Due to changes in job positions the following members will no longer be serving on the Seat Management Work Group: Laverne Branch (DGS), Keith Segerson (GMU), George Williams (UVA).

Approval of minutes

The minutes of the 5-21-2001 meeting were approved and will be placed on the COTS website.

PREVIOUS action items

None

New business/discussions

COVITS

Constance Scott (eGov -- SMS) provided an update on COVITS. It will held September 24-26 at VMI and will be focused on e-Communities.

Performance Specifications

Constance Scott (eGov-SMS) provided a handout and an update on the status of effort to revise performance specifications for the seat management services contracts. After discussion, Constance agreed to make the recommended changes to the draft performance specifications and provide the revised draft (attached) to the Workgroup members.

Constance advised the members that the next logical step in this process is to move to performance based specifications and away from hard coded specifications.

TCO Metrics

Chuck Tyger (eGov-SMS) advised the members that their recommended TCO Metrics were recommended by the COTS Executive Committee for adoption with an effective date of January 1, 2002. The implementation of those metrics and the distribution to Executive Branch agencies and institutions of higher education are awaiting action by the Secretary of Technology.

Discussion

The Chairman summarized the discussion items and made closing remarks. There were no action items.

Adjournment

The meeting was adjourned at 3:20 p.m.

Next Meeting

September 17th 2:00 — 3:30 at DIT

Respectfully Submitted,

>Chuck Tyger
>Electronic Government Implementation Division
>Seat Management Section

Attachments

Appendix 1

To

Contract VA-000920-xxx

Seat Management Services COV Standards (SMSCOV Standards)

Platform Hardware:

Desktop *General Business User (DG):*

Propose appropriate Intel Pentium III *or later* class PC designed by its manufacturer for *general business* performance level use. Operating System must be the latest available OS in Microsoft's current Windows 2xxx family, currently Windows 2000 Professional. Anti-virus software will be included. The following are minimum specifications:

- 933mhz
- 256MB RAM
- 133mhz Front Side Bus
- 20 GB Hard Disk Drive (ATA-100)
- 48X CD-ROM Drive
- 15" Color LCD Panel Display
- 16MB Video card
- Sound card and speakers
- Choice of desktop, min-desktop or mini-tower deskside case
- Choice of 10/100 Ethernet or Token Ring NIC, w/8' patchcord (Cat 5)
- All driver software

The above is the minimum configuration. Below are suggested option and upgrade choices, which are not meant to be all inclusive:

- Option/upgrade to 30GB hard drive disk
- Option/upgrade to 56K v.90 modem
- Option/upgrade memory upgrades
- Option/upgrade to 19"or 21" color display monitor or LCD
- Windows 98, Second Edition available upon request
- 17" monitor available at a discounted price

SMS Standards (continued)

Platform Hardware:

Desktop *Engineering and Scientific Workstation User (DW):*

Propose appropriate Intel Pentium III *or later* class PC designed by its manufacturer for *general business* performance level use. Operating System must be the latest available OS in Microsoft's current Windows 2xxx family, currently Windows 2000 Professional. Anti-virus software will be included. The following are minimum specifications:

- 1 GIG
- 256MB RAM (SDRAM)
- 133mhz Front Side Bus
- 30 GB Hard Disk Drive (ATA-100 or Ultra-wide SCSI)
- DVD-ROM Drive
- 15" Color LCD Panel Display
- 32MB Video card
- Sound card and speakers w/subwoofer
- Choice of desktop or mini/mid tower case
- Choice of 10/100 Ethernet or Token Ring NIC, w/8' patchcord (Cat 5)
- All driver software

The above is the minimum configuration. Below are suggested option and upgrade choices, which are not meant to be all inclusive:

- Option/upgrade to 40 or 60GB hard drive disk
- Option/upgrade to DVD-CD-RW combo drive
- Option/upgrade to 56K v.90 modem
- Option/upgrade memory upgrades
- Option/upgrade to 19"or 21" color display monitor or LCD
- Option/upgrade to trackball or graphics tablet
- 17" monitor available at a discounted price

SMS Standards (continued)

Portable *General Business User (PG):*

Propose appropriate Intel Pentium III *or later* class PC designed by its manufacturer for *general business* performance level use. Operating System must be the latest available OS in Microsoft's current Windows 2xxx family, currently Windows 2000 Professional. Anti-virus software will be included. The following are minimum specifications:

- 750mhz
- 256MB RAM
- 10 GB Hard Disk Drive
- Modular 24X CD-ROM Drive
- 14.1" TFT SVGA LCD Panel Display
- 8MB Video card
- Sound: microphone and speakers
- 1 PCMCIA Type 3 slot or 2 type 2 slots
- USB ports
- Lithium battery and charger
- 100mhz bus speed
- modular 3 _" disk drive
- All driver software

The above is the minimum configuration. Below are suggested option and upgrade choices, which are not meant to be all inclusive:

- Option/upgrade to 10/100 Ethernet or Token Ring PC CARD, w/8' patchcord (Cat 5)

- Option/upgrade to 20GB hard drive disk
- Option/upgrade to 56K v.90 internal or PC CARD modem
- Option/upgrade memory in 16MB increments
- Option/upgrade to port replicator or docking station
- Option/upgrade to modular DVD drive and 16 MB Video card combo

SMS Standards (continued)

Portable *Engineering and Scientific Workstation User (PW):*

Propose appropriate Intel Pentium III *or later* class PC designed by its manufacturer for *general business* performance level use. Operating System must be the latest available OS in Microsoft's current Windows 2xxx family, currently Windows 2000 Professional. Anti-virus software will be included. The following are minimum specifications:

- 850mhz
- 256MB RAM
- 100mhz bus speed
- 20 GB Hard Disk Drive
- DVD-ROM Drive 3 _" floppy modular

- 14.1" XGA TFT LCD Panel Display
- 16MB Video card
- Sound: microphone and speakers
- 1 PCMCIA Type 3 slot or 2 type 2 slots
- Lithium battery and charger
- All driver software
- USB ports

The above is the minimum configuration. Below are suggested option and upgrade choices, which are not meant to be all inclusive:

- Option/upgrade to 10/100 Ethernet or Token Ring PC CARD, w/8' patchcord (cat 5)

- Option/upgrade to 30GB hard drive disk
- Option/upgrade to 56K v.90 internal or PC CARD modem
- Option/upgrade memory in 64MB increments
- Option/upgrade to port replicator or docking station
- Option/upgrade to modular DVD-CD-RW combo drive

SMS Standards (continued)

Server *(S):*

Seat Management vendors may present server solutions in the following three categories: small business (maximum 50 people), workgroup(recommended max of 120 concurrent connections, multi role server), and singular role departmental. The following are minimum specifications:

- x86 architecture
- 512MB ECC SDRAM
- multi processor capable
- fault tolerant data storage
- raid standard 1, 0+1, 3 or 5
- SCSI-3 storage
- 48x CD-ROM Drive
- 15" SVGA Display, 800 by 600 resolution
- PCI/ISA Bus architecture
- Integrated Video card
- 10/100 Ethernet (Cat 5) or Token Ring PCI card w/8 foot network connectivity cable
- 40GB/80GB SCSI Tape Drive
- Redundant power supply
- Battery backups with auto server shutdown capabilities

The above is the minimum configuration. Below are suggested option and upgrade choices, which are not meant to be all inclusive:

- Option/upgrade to add tape drives and/or tape media
- Option/upgrade memory
- Option anti-virus software
- Option/upgrade to rack mount chassis with rack
- Option Clustering
- Optional discount - server available without monitor
- Option Load balancing